



## Castle View Local Governor Committee

### STATEMENT OF MEETING

Type of Meeting: Local Governor Committee (LGC).

Date of Meeting: 12<sup>th</sup> February 2020.

Number of Governors in Attendance: 9/10.

#### Actions and Discussions:

- Neil Moulden stepped down as a governor after 4 years on the board. Governors wish to thank him for his considerable contribution.
- Jenny Downing was nominated and approved as Chair for Resources.
- Nick Hersey was nominated and approved for Vice-Chair of the Local Governor Committee.
- Agreed number of admissions places for 2020/21.
- Discussed the QEGSMAT report from the DfE.
- Discussed School Improvement.
- Reviewed the Inspection Data Summary Report for EYFS and KS1 Phonics for 2018/19.
- Reviewed the staffing structure for Spring and Summer Term, particularly in relation to Nursery growth and staff ratios.
- Agreed to advertise for a Deputy Head Teacher post.
- Discussed Pupil Premium funding and the case for a PP slush fund.
- Reviewed starter/leaver numbers.
- Received feedback from Governor Visits and Training.
- Reviewed Holiday Requests

#### Policies and Statutory Documents:

- Safeguarding.
- SEND.
- SEND report for the website.
- Lettings Schedule.
- First Aid and Administration of Medicines.

The following policies were approved by Trustees at their meeting in November, and have been adopted by Castle View.

- Acceptable Use of ICT
- Authorised Leave Policy
- Business Expenses Policy
- Flexible Working Policy
- Gifts and Hospitality Policy
- Local Government Pension Discretion Policy.

Date of Next Meeting: 25<sup>th</sup> March 2020