



Zoom Code of Conduct

To help keep everyone safe we have put together a list of dos and don'ts when using online lessons.

Preparation

- Only school staff will set up and share Zoom meetings.
- Each pupil's name must be displayed when entering. First names are sufficient. If your name does not match you will not be admitted.
- Meeting IDs and passwords must not be shared with anyone outside of the class.
- Only pupils from school will be allowed in to the meeting.
- The background of your video must be appropriate for teaching and learning. Please ensure the background doesn't share personal items for example family photographs, home address details, etc.

Participation

- Arrive on time for the lesson.
- You will be admitted to the "waiting room" before being admitted to the lesson.
- Zoom is a virtual classroom; therefore, all 'traditional' classroom rules apply.
- All children must be dressed appropriately and have a personal workspace away from any other distractions.
- As expected in any lesson, pupils are to treat each other with courtesy and respect.
- Offensive or inappropriate language is not to be used in any form of communication.
- You must never take screenshots, photos or screen recordings of a Zoom lesson.
- Adults must be aware of what their child/ren is doing online at all times.

Sanctions for Unacceptable Behaviour

- Disrupting a Zoom lesson will lead to you being removed from the lesson.
- Repeated disruption may lead to pupils being blocked from attending any Zoom lessons in the future.